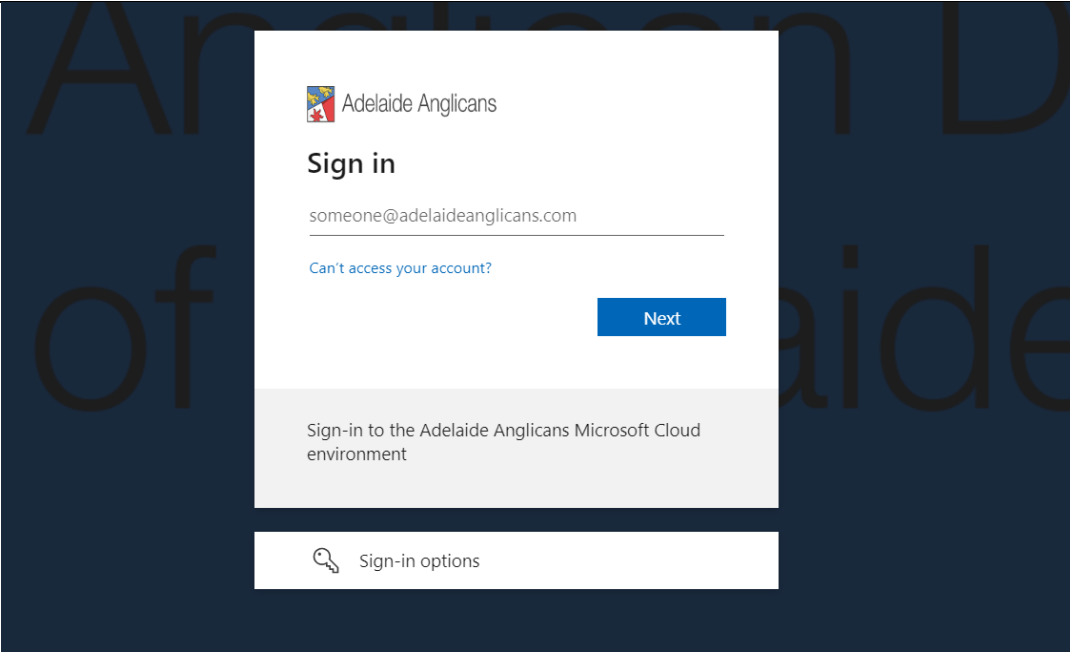


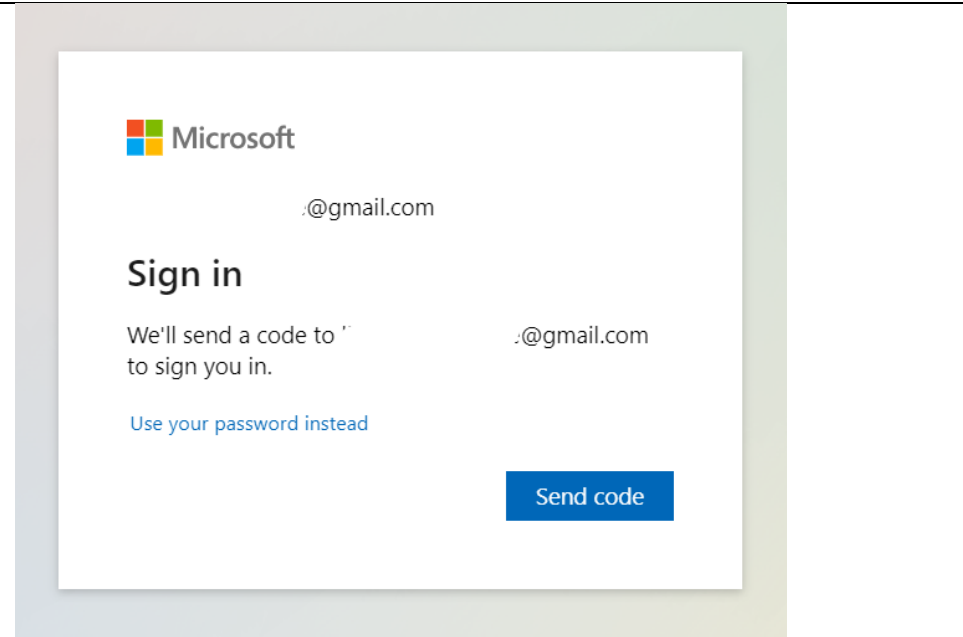
If you have any problems with accessing the Parish Portal and associated sites:

Contact ministrywellbeing@adelaideanglicans.com

Steps	What you will I see?
<ol style="list-style-type: none"> 1. <u>Access the Parish Portal in your browser</u> <ol style="list-style-type: none"> a. You will be directed to the Adelaide Anglicans Microsoft login screen 2. Enter your email address <ol style="list-style-type: none"> a. Use your personal email address b. Make sure it is the same email address that received the original invitation c. Please click on the “Next” button 	

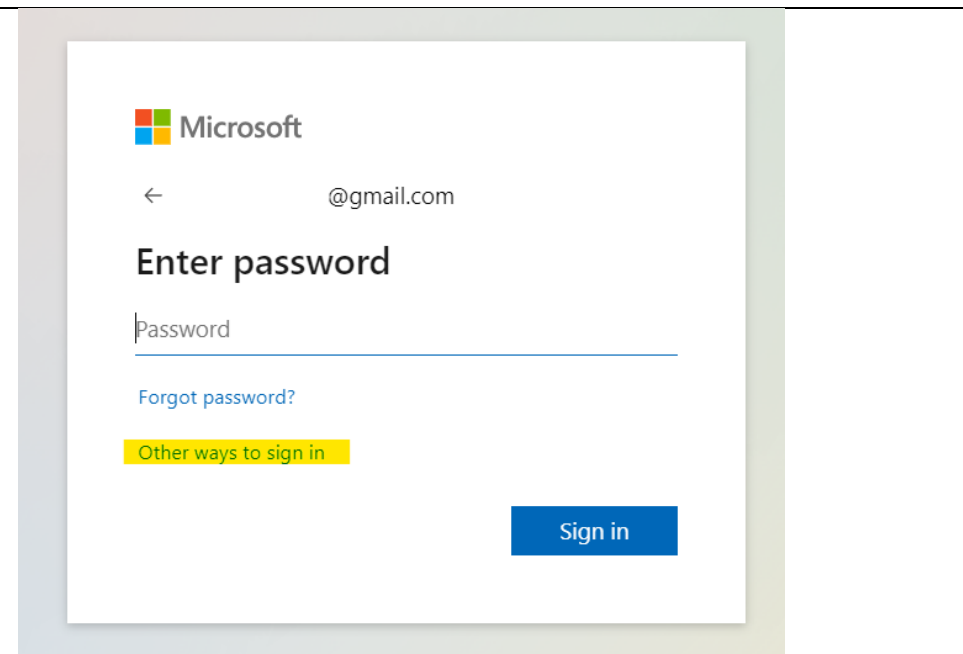
3. Request single-use code

a. On the next screen, click on “Send code”

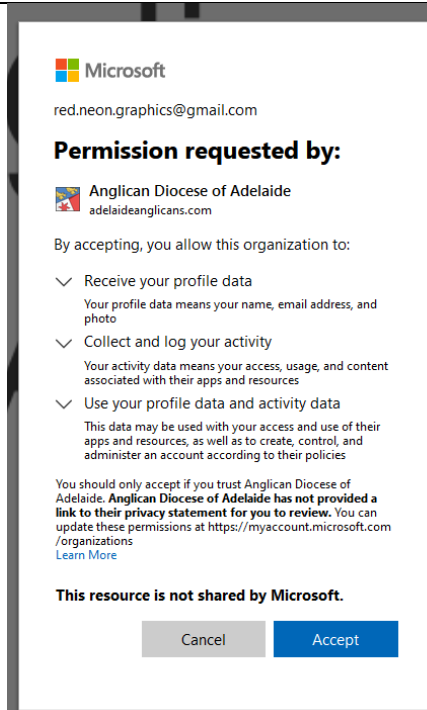


b. If the “Send code” button does not appear, select “Other ways to sign in”

c. Select the option to email [youremail@somewhere.com] to issue the code



- d. If this is your first time logging in, you may be asked to accept permissions
- e. Please click “Accept”
- f. You will now be redirected to the [Parish Portal](#)



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